

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
JANUARY 8, 2019 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, January 8, 2019, at the Kersey Town Hall. Mayor Gary Lagrimanta at approximately 7:02 p.m. called the meeting to order. Trustees present were: Nathan Roth, Michael Theorine, and Allen Salser. Trustees Sameshima and Kellerhuis were absent.

Audience present were: Coralie Slusher and Sarah Jones

Town Staff present were: Christian Morgan, Town Manager, Rick Zier, Town Attorney, Julie Piper, Town Clerk/Treasurer, Josh Roseberry, Operations Manager – Parks, Streets & Fleet, Mark Herrick Operations Manager – Water, Wastewater, and Facilities, James Neill, Recreation Director, and David Gottschalk, Chief of Police.

Pledge of Allegiance

Addition to the Agenda

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the December 11, 2018 regular meeting minutes, approval of bills paid, and approval of bills to be paid. Motion made by Trustee Theorine and seconded by Mayor Pro Tem Roth to approve the consent agenda. Motion carried with a 5-0 vote.

Public Invited to be Heard

None

New Business:

1. Approval of Resolution 2019-0001 Designating Public Places for Posting and Newspaper for the Record of Publication
Christian Morgan states this is an annual requirement for statutory rules. Our posting places are Town Hall doors and front lobby board and the post office. The record of publications is the Greeley Tribune. Motion made by Trustee Roth and seconded by Trustee Theorine to approve Resolution 2019-0001 Designating Public Places for Posting and the Newspaper for the Record of Publication. Motion carried with a 5-0 vote.
2. Project Update – Christian Morgan
 - a. Community Center/Senior Center – this project is fully funded and happening right now. Demolition of the building is scheduled for about two weeks. Alpine Demo has obtained the building permit and all utilities have been disconnected. The RFP for architecture work was sent out and he and Gene MacDonald are in the process of interviewing the applicants. This will be a design build project of a 3700-4000 sq. ft. building. There is no design yet, however, once a design is established the board will approve. Expected finish date is October.
 - b. Town Center – the town received a \$1,000,000 grant for this approximately \$2.4 million project. An RFP for design build will be put out in the near future. He met with the Colorado state historical fund yesterday regarding this project but their funding would not apply to this project. Part of the RFP will be for someone who can repair the brick and mortar correctly. The SE corner was repaired in the past but was not done correctly. The foundation has been affirmed to be adequate therefore a building will be built inside the building in order to keep the historical brick look. This project will hopefully be done by the end of 2019 with construction beginning in about three to three and a half months. The old grader shed behind this building needs to be torn down and relocated to another site for the town. He asks if anyone knows of anyone who can do this kind of work to let him know.
 - c. Centennial Trail – Construction on this won't be until October or November. The ditch company is all in and the private land acquisition is in progress. There are ongoing discussions with the railroad company as they do not allow additional crossings and ultimately might need to go to the Public Utilities Commission if we cannot get any further with them.

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- d. GOCO Park Improvement Application – this grant has been applied for and is for improvements to Centennial Park in the horseshoe pit area with further landscaping and a seating area near the basketball court. This is a \$45,000 grant with a \$15,000 match.
- e. Safe Routes to School – this is a federal grant for \$600,000 with \$500,000 grant, \$50,000 match and \$50,000 match from the school. This will be for sidewalk and gutter along Hill Street from First hopefully down to 9th. He has met with all the business owners along Hill Street. We should hear on this grant by mid-March.

Staff Reports

1. RH Water & Wastewater – Richard Hopp is out sick therefore Mark Herrick will give his report. The WWTP was in full compliance for the month of December. Biosolids will be hauled next Thursday and reports are due mid-February. A new regulation 100 started in 2019 but it shouldn't have much effect on municipalities. Coliform water samples were taken yesterday and lead and copper sampling will take place in about another month.
2. Operations Manager, Wastewater, Water, and Facilities – Mark states he started grease trap inspections today and all the businesses have been very cooperative. He set his first water meter since starting work here and three more will be set in the future. He has continued on the pressure testing mapping all over town. He states old town has about 4-5 zones, then Berryman subdivision, and Elder subdivision. The blocks are in to the build the storage structures for road base and sand and salt.
3. Operations Manager, Streets, Parks and Fleet – Josh states a final year end street sweep was done in December. He is working on a fleet policy on the equipment and all the vehicles other than the PD as they have their own schedules. Clean up has been done at Memorial Park. He is also working on a street inventory to establish the needs for repair and maintenance. Fleet is being evaluated and those vehicles that are no longer in use will be sent to auction.
4. Recreation Director – James states he has put together the job description for the part-time senior person that he would like to hire in two to three months. It is being reviewed at Employer's Council right now. He would like that person to start at least three months prior to the Community Center opening in order to get them acclimated and involved in the new building. The Christmas lights in the park and on Town Hall will be removed on January 18th. The Holiday Festival and Christmas Movie night were a huge success. Saturday was the Nuggets skill challenge with approximately 35 kids participating. The basketball season is underway with a total of 18 teams which has been a challenge getting practice time but it has worked out. In February, he will be attending the Friends of the Baseball Breakfast and UNC will have a girls and women's recognition day that the girls' basketball teams can attend. He will be having a phone conference with CivicPlus Friday to set up the online registration. He, Christian, Mark and Josh met with Colorado Parks and Wildlife today about a grant for an archery shooting range, which the board feels would be a great idea. Further discussion regarding location, timing of the grant, etc.
5. Tree Board – Allen Salser states there will not be a meeting in March just a work day. Three trees will be replaced at Centennial Park. Arbor Day falls on Good Friday this year so the celebration has been scheduled for April 26th.
6. Chief of Police – Chief Gottschalk reviews his attached monthly report. Stats for December as well as 2018 are included. Nothing further to report.
7. Town Manager – Christian Morgan states he wanted to have Betty Hatfield at this meeting to thank her for the flag and painting the flag pole but time got away from him so when you see her please thank her. He is currently working with Barb Brunk on pipeline regulations and considering a conditional use application with a fee attached due to the fact that the pipelines affect future building opportunities. An update to the annexation of the church property is that Roberta is 100% on board and the church is close. Gene MacDonald will review the sewer line plan and Christian plans on asking for the deposit to see if they are interested in going forward. The franchise agreement with Xcel Energy is due this month and a meeting is scheduled for February. He will address better level of servicing for the town as well as their customer service that has been subpar. He has a meeting with another broadband provider from Nebraska that is currently servicing Ft Morgan. We applied for SEP funding which is provided by fines from oil and gas paid to the state and then that money is available to towns for special projects. We were approved for

funding for the UTV as well as LED stop signs. The CNG truck should be available end of January or early February. He states he is still attending the FBLA meetings at the high school to try to educate the kids on what it is like to work in local government. He states they are a great bunch of kids and that our student worker, Bryson Becker, is part of FBLA as well.

8. Town Attorney – No Report.

Board of Trustee Communications

Trustee Roth inquires about the lights at the railroad flashing the other day. Chief states he contacted the UPRR response team and they came out and made repairs.

Motion made by Mayor Pro Tem Roth and seconded by Trustee Luce to authorize the Town Attorney to prepare any required resolutions, agreements, ordinances, policies, letters, and memorandum to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, ordinances, policies, letters, and memorandums. Motion carried with a 5-0 vote.

Executive Session

Motion was made by Mayor Pro Tem Roth and seconded by Trustee Theorine to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). Motion carried with an all in favor vote.

The board went into Executive Session at approximately 8:50 pm. Present in the Executive Session were Mayor Gary Lagrimanta, Trustees Roth, Theorine, Luce, and Salser, Town Manager Christian Morgan, and Town Attorney Rick Zier.

Motion made by Trustee Theorine and seconded by Mayor Pro Tem Roth to end the executive session, motion approved with unanimous vote. Regular session resumed at approximately 9:22 p.m.

Adjournment

By unanimous vote, Mayor Lagrimanta adjourned the meeting at approximately 9:24 p.m.

Respectfully submitted,

Julie Piper, Town Clerk