

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
MAY 8, 2018 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, May 8, 2018, at the Kersey Town Hall. Mayor Pro Tem Gary Lagrimanta at approximately 7:01 p.m. called the meeting to order. Trustees present were: Case DeVries, Mike Theorine, and Bob Kellerhuis. Trustee Sameshima was absent.

Audience present were: Coralie Slusher, Barney Hammond, Gilbert Marin, Pat Carey, and Nathan Roth.

Town Staff present were: Julie Piper, Town Clerk, Christian Morgan, Town Manager, Rick Zier, Town Attorney, Dave Gottschalk, Chief of Police, and James Neill, Recreation Director.

Pledge of Allegiance

Additions to the Agenda

Christian Morgan states the current mayor, Chris Smith, has moved out of town and with his absence tonight, the board will need to declare a vacancy.

1. Motion made by Trustee DeVries and seconded by Trustee Kellerhuis to declare a vacancy in the mayor position. Motion carried with a 4-0 vote.
2. Motion made by Trustee DeVries and seconded by Trustee Kellerhuis to appoint Gary Lagrimanta as mayor for a two year term. Motion carried with a 4-0 vote.
3. Motion made by Trustee Lagrimanta and seconded by Trustee Kellerhuis to appoint Case DeVries as mayor pro tem. Motion carried with a 4-0 vote.

Oath of Office

Oath of Office was administered to Pat Carey who is hired as a part-time investigator and not a patrol officer.

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the April 10, 2018 regular meeting, April 24, 2018 special meeting, and April 26, 2018 special meeting and approval of bills paid. Motion made by Trustee DeVries and seconded by Trustee Theorine to approve the consent agenda. Motion carried with a 4-0 vote.

Public Invited to be Heard

New Business:

1. Approval of Resolution 2018-0018 Appointing Certain Individuals to the Town Board to Serve Terms as Elected Officials as Created by Vacancy
Christian and Trustee DeVries met with Nathan Roth earlier and he introduces himself. He has a huge desire to serve on the board and also serves on the Kersey Well Users board.
Motion made by Trustee DeVries and seconded by Trustee Theorine to approve Resolution 2018 0018 Appointing Nathan Roth to the Town Board for a two year term. Motion carried with a 4-0 vote.
2. Approval of Ordinance 2018-0003 Establishing Regulations for the Use of Cargo or Shipping Containers; Providing Standards for Use and Development of Storage Containers; Providing a Fine for Violation of this Ordinance
Christian explains that this ordinance creates standards for shipping container regulations on properties, the setbacks, temporary use, etc. Further discussion with the board regarding the containers and decision made to table this ordinance for further discussion at the work session.
Motion made by Trustee DeVries and seconded by Trustee Theorine to table Ordinance 2018-0003 until the next regular board meeting in June. Motion carried with a 5-0 vote.
3. Approval of Ordinance 2018-0004 Amending Chapter 10, Article III, and Creating Section 10-48 of the Kersey Municipal Code Adding Language within the Code Regarding the Offense of Criminal Mischief
Christian states this ordinance will bring the violation of criminal mischief into municipal court rather

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than county court. Chief Gottschalk states criminal mischief is similar to vandalism. Motion made by Trustee DeVries and seconded by Trustee Theorine to approve Ordinance 2018-0004 Adding Criminal Mischief to the Kersey Municipal Code. Motion carried with a 5-0 vote.

4. Approval of Ordinance 2018-0005 Adopting by Reference and Enacting a New Municipal Code for the Town of Kersey, Colorado; Providing for the Repeal of Certain Ordinances not Included Therein; Providing for the Adoption of Secondary Codes by Reference; Amending Such Code; and Providing When Such Code and this Ordinance Shall Become Effective
Christian explains that about a year and half ago, the town hired a code attorney for codification of the municipal code. After many meetings and conferences, the new code is ready, and this ordinance adopts the new municipal code. After adoption, a new online version will be available as well. Motion made by Trustee DeVries and seconded by Trustee Theorine to approve Ordinance 2018-0005 Adopting by Reference and Enacting a New Municipal Code for the Town of Kersey. Motion carried with a 5-0 vote.
5. Approval of Resolution 2018-0016 Authorizing the Mayor, the Mayor ProTem, Town Manager, and Town Clerk to Sign Checks
Julie explains this resolution is needed to add the new mayor, Gary Lagrimanta, and the new mayor pro tem, Case DeVries to the accounts as signers and Bob Kellerhuis and Chris Smith will be removed. Motion made by Trustee Kellerhuis and seconded by Trustee Roth to approve Resolution 2018-0016 Authorizing the Mayor, Mayor Pro Tem, Town Manager, and Town Clerk to Sign Checks. Motion carried with a 5-0 vote.
6. Approval of Resolution 2018-0017 Appointing the Town Attorney, Town Prosecuting Attorney, Town Clerk/Treasurer, Municipal Judge, Chief of Police, and Town Manager
Christian explains that appointment of officers is required with each election. Motion made by Trustee Theorine and seconded by Trustee DeVries to approve Resolution 2018-0017 Appointing the Town Officials. Motion carried with a 5-0 vote.

Old Business

Staff Reports

1. RH Water & Wastewater – Richard Hopp states the WWTP was in compliance last month. WET testing will be completed June 3rd. Sludge was hauled April 27th. He and Mark are working on bulk chemicals for savings in the long run. Lead and copper testing will be delivered Thursday and Friday. He will get the CCR report to Julie for resident delivery by June 30th. Christian notes that three bids were sent out for the AC in the electrical room. This room needs air temperature regulation to protect the “brains” of the sewer plant. The cost will be \$5200. He also notes the SCADA system needs a software upgrade which should last 5-6 years at a cost of \$7800.
2. Operations Manager – Mark Herrick introduces himself and explains his experience both with the Town of Windsor and Castle Rock. He has been working on getting the equipment lined out. He is very comfortable with the water and sewer workings. He took the box scraper out to CR 55 and after Memorial Day he has a plan to hopefully put the road back together working it and adding road base. He is also working on inventory, getting the flag poles up and helped planting the trees.
3. Community Development Director – Jay Cochran unavailable.
4. Recreation Director – James Neill states soccer is finishing up next week. Baseball and softball starting up with the Greeley/Evans youth league. Many activities for the summer such as swim lessons, movie nights at the high school stadium, Splash Day July 13th. He is working with Dori at Platte River Fort to do a father/son camp out. He and Christian are meeting with Loy and Nikki Prescott of the Derek Prescott Memorial Foundation and Landon Cogburn of LEC Construction for a basketball pad at Centennial Park. Landon is donating the work/concrete for the pad. He is also working with United Way for Youth Collaboration project. Kersey Days is coming along, needing sponsor and vendors.
5. Tree Board – Case DeVries states the tree board had an Arbor Day celebration at Memorial Park in April and four memorial trees were planted. On Thursday, 14 more trees will be planted in Kohler Park. Christian also notes that the tote has water now for watering of the trees at Memorial Park until a more permanent watering can be established. The tree board received a grant from Colorado Tree Coalition to plant the trees in Kohler and Memorial Park. PDC Energy will be on hand to help plant as well. The landscaping company said some trees in Centennial Park have bores and damage from weed eating so that will need to be addressed.
6. Chief of Police – Chief Gottschalk reviews his report and the stats. He is down one full-time officer still and conducting another testing with Saturday. He gives kudos to his part-time officers for stepping up and filling the schedule. The department is now fully integrated for online police reports. He is working with

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Coralie Slusher and Brittany Olk on the Santa Cops program which will be different and separate this year. They are also working on getting code enforcement back up to speed.

7. Town Manager – Christian states the work session will be May 22nd and the students from CU will give a presentation on the street scaping and new town hall plan. The town will close on the Grange building at the end of the month with a July start date to begin the remodeling. Christian states he had advertised for Jay's position with no applicants. He is now advertising for deputy town clerk as a portion of Jay's position and back up for the town clerk. Jay will be working from Arizona on grants, etc. He is working with Barb Brunk on a budget for the downtown redistricting project. He is also working with Evans on an IGA for fleet maintenance, shared space, etc. This will be something to think about for the 2019 budget. He notes TriBoard meeting will be Thursday, June 7th.
8. Town Attorney – Rick Zier states Julie was served with a complaint for a federal court case and the town has responded with a written document asking to dismiss.

Board of Trustee Communications

Trustee Kellerhuis is concerned about Centennial Park and all the dandelions. Christian states the landscaping company has sprayed three times and it was rained on twice after spraying. The park was fertilized and aerated this week. Trustee Kellerhuis also suggests that as part of the park reservation to notify not to drive on the parks to unload at the pavilions. Mayor Lagrimanta inquires about Landon's annexation. Christian states the application has not been submitted yet. Mayor Lagrimanta also asks about the retail study. Christian states she just sent the info this week and a report will be given soon.

Recess for ten minutes at approximately 9:10 p.m.

Executive Session

Motion made by Trustee Theorine and seconded by Trustee DeVries to go into Executive Session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under CRS 24-6-402(4)(a). Motion carried with a 5-0 vote. The board went into Executive Session at approximately 9:22 p.m. Present in the executive session were Mayor Gary Lagrimanta, Trustee DeVries, Trustee Kellerhuis, Trustee Theorine, Trustee Roth, Town Manager Christian Morgan, Town Attorney Rick Zier, and Town Clerk Julie Piper. Regular session resumed at approximately 9:45 p.m.

Motion made by Trustee DeVries and seconded by Trustee Theorine to authorize the Town Attorney to prepare any required resolutions, agreements, and ordinances to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, and ordinances. Motion carried with a 5-0 vote.

Adjournment

By unanimous vote, Mayor Kellerhuis adjourned the meeting at approximately 9:50 p.m.

Respectfully submitted,

Julie Piper, Town Clerk